

JORDAN SCHOOL DISTRICT
Patrice A. Johnson, Ed.D., Superintendent of Schools
West Jordan, Utah

Intradistrict Communication

DATE: 2-17-17

TO: District School Traffic Safety Committee

FROM: Lisa Jackson

SCHOOL: Eastlake Elementary

SUBJECT: STUDENT NEIGHBORHOOD ACCESS PROGRAM PLAN

A copy of our school traffic routing plan for the 2017-18 school year is enclosed for your approval. For schools within the cities of Bluffdale, Herriman, Riverton and South Jordan, SNAP plans are due to the Auxiliary Services Office by **FRIDAY, JANUARY 20, 2017**. For schools within the City of West Jordan, SNAP plans can be signed on **WEDNESDAY, FEBRUARY 15, 2017, 1:00 p.m. at Columbia Elementary**. The plan includes:

- Student Neighborhood Access Maps with appropriate markings for safe access
- Text Descriptions of all access routes
- Loading/Unloading Access Zones for buses and private vehicles
- Possible concerns and suggested solutions for Safe School Access
- A signature page indicating approval of the proposed plan by the school Safety Committee and local Municipal and Law Enforcement agencies.

Schools in Bluffdale, Herriman, Riverton, and South Jordan:

Email completed plans to: peggy.margetts@jordandistrict.org

Send originals to Peggy Margetts at Auxiliary Services through District mail

District will acquire the necessary signature and return completed plans to school

Schools in West Jordan City:

Email completed plans to: peggy.margetts@jordandistrict.org

Bring originals to signing meeting at Columbia Elementary

When sending the electronic copy, make sure to rename it with your school's name and the year (i.e. Welby 2017-18 SNAP).

Clarifications of process are highlighted in yellow.

Attachment: Student Neighborhood Access Program (SNAP) Plan

INSTRUCTIONS FOR STUDENT NEIGHBORHOOD ACCESS PROGRAM (SNAP) PLANSchool Name: Eastlake Elementary

Check when completed:

- Identify a SNAP Team. Team should include your local School Safety Committee. Be sure to record minutes of all meetings and keep on file at your school. It will be helpful to download the SNAP Plan Planning Guide and the Mapping Software User Guide located at www.udot.utah.gov/SNAP.

Develop an effective Student Neighborhood Access Program (SNAP) Plan that can be sent home to parents. Plans will also be available on the Jordan District web site. The Plan must include:

- CREATE MAPS** including:
 1. Suggested walking routes on the street system within school boundaries
 2. Loading/Unloading/Bus zones and private vehicles
 Use the SNAP on-line software at www.snapforschools.com/ to create up-to-date maps (see Mapping Software User Guide for instructions). You may also use maps created by your local municipality. If a login has already been created for your school, you will need to use that user name and password. If you cannot remember the login information, contact the SNAP team at SNAP@utah.gov for assistance or call Cherissa Wood (801) 965-4486.

Your map (or one created by your municipality) must include the following information:

- Safe walking routes to travel indicated with arrows
- School crosswalk zones
- Stop signs and lights, yield signs, and marked pedestrian crosswalks
- Crossing guards
- Railroad crossings
- Bridges or tunnels
- **School bus loading zones and private vehicles** (generally an additional map)

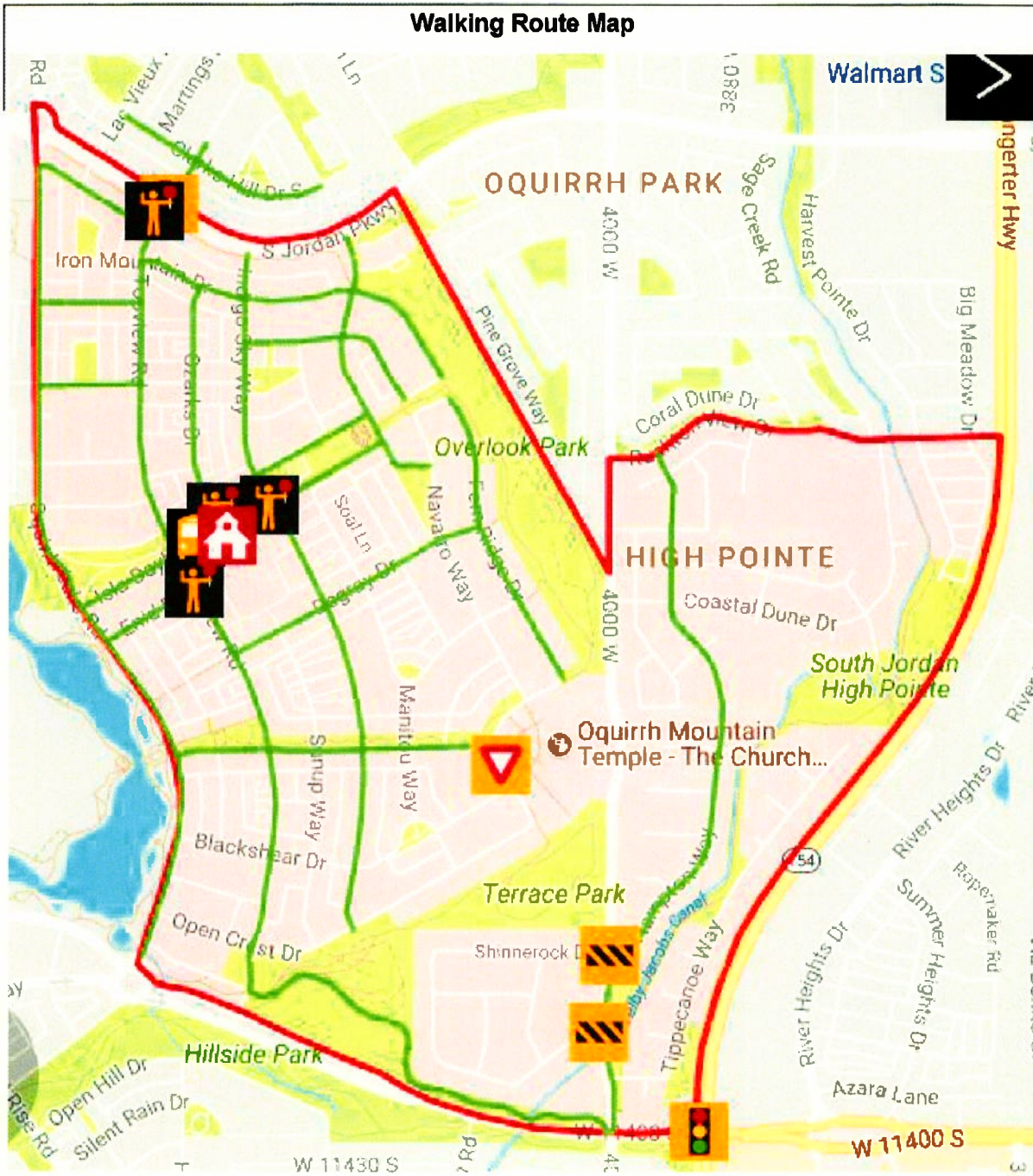
Additional information could be added to maps including:

- Sidewalks (or lack of sidewalks)
- Traffic volume
- Other hazards including canals, steep hills, etc.

- WRITTEN TEXT DESCRIPTION**
Divide your school map into zones. Provide a written description of the best routes for students to walk or bike to school. This description should be sent home to parents along with your maps.
- DISTRICT AND MUNICIPALITY CONCERNS** and school recommendations for improved safety. These will be reviewed with the Municipality and Community Representatives. Work orders will be generated by the District for concerns that are suggested for District improvement projects.
- SIGNATURES** - Your SNAP plan should be reviewed and approved by:
 - (Recommended) Local School Safety Committee Member
 - (Recommended) PTA Representative
 - (Required) **Each page initialed and date approval by Principal and signature on page provided.** Amendments will also need to be initialed and dated by Principal and submitted to District.
 District will obtain the required signatures from:
 - Municipality/County Representative
 - State/Local Law Enforcement Representative
 - State/Local Traffic Safety Engineer Representative
 - Jordan School District Administrator of Schools
- PLEASE RETURN ORIGINAL WITH SIGNATURES THROUGH DISTRICT MAIL** to Peggy Margetts at Auxiliary Services. They will be returned to you when all approvals are obtained.

ALL ROUTE PLAN ALTERATIONS AND AMMENDMENTS TO DESCRIPTIONS MUST BE SUBMITTED TO RON BOSHAARD FOR REVIEW AND REAPPROVAL SIGNATURES FROM THE REQUIRED REPRESENTATIVES.

Walking Route Map



Approved:	Principal Initials/Date	<u>SLW</u> <u>2-27-17</u>	Municipality/City Rep Initials/Date	<u>SLW</u> <u>4/24/17</u>
	Municipality/City Rep Initials/Date	<u>BC</u> <u>5/24/17</u>	Municipality/City Rep Initials/Date	<u>SLW</u> <u>4/24/17</u>
Amended:	Principal Initials/Date	<u>SLW</u> <u>8-17-17</u>	Municipality/City Rep Initials/Date	<u>SLW</u> <u>8/17/17</u>
	Municipality/City Rep Initials/Date	<u>BC</u> <u>8-17-17</u>	Municipality/City Rep Initials/Date	<u>SLW</u> <u>8/18/17</u>

Text Description of Walking Routes

In this section you should divide your walking map into sections or zones and then provide a written description of the path students should take to walk to school. This description should accompany the visual map. **PLEASE HIGHLIGHT CHANGES FROM PREVIOUS SNAP PLAN.**

Adult crossing guards will be on duty at 4 locations around Eastlake: Isla Daybreak Road directly in front of the main school entrance, directly west on Topview Road and Enid, and at the intersection of Indigo, Sky and Isla Daybreak Road. Sixth grade safety patrol will assist students using crosswalks in the school parking lot before and after school only. Students are to cross onto the school property using the crosswalks and with the assistance of a crossing guard. All students should be respectful of crossing guards and safety patrol members.

Due to the unique circumstances created by our recent boundary changes that affect students enrolled in the Dual Language Immersion program, we have been advised to adopt a SNAP plan that includes the area north of South Jordan Parkway and east of Oquirrh Lake Road. Students will walk up Clark Hill Drive or South Jordan Parkway to Topview Road to cross South Jordan Parkway with the crossing guard. They will continue to Mille Lacs Drive where they turn east to Ozards Drive. At Ozarks Drive, students will turn south and walk to the crossing guard in front of Eastlake Elementary.

Zone 2 South/East

All students east of 4000 West walking from Jordan Heights subdivision and north of Daybreak Parkway should walk along Hampton Way, Eureka Dune Drive, or Tippecanoe Way to 4000 West. Students should use the crosswalk and follow the traffic light signals to cross 4000 West at Daybreak Parkway (11400 South). Students living in Jordan Heights west of 4000 West walk to the corner of 4000 West and 11400 South to the walking trail. All students continue to walk upward following the walking trail west toward Topview Road. All students will walk Topview Road onto Eastlake Elementary Property.

Bused Students

Some students living on Tippecanoe Way, Ivey Ranch Road, and Coastal Dune Drive just west of Bangarter are bused. On the farthest west boundary of Eastlake, some students living on Split Rock Drive and Ber Drive are bused.

Approved:	Principal Initials/Date	<u>SLW 2-27-17</u>	Municipality/City Rep Initials/Date	<u>SA 4/24/17</u>
	Municipality/City Rep Initials/Date	<u>BK 4/24/17</u>	Municipality/City Rep Initials/Date	<u>AP 4/24/17</u>
Amended:	Principal Initials/Date	<u>SLW 8-17-17</u>	Municipality/City Rep Initials/Date	<u>SA 8/17/17</u>
	Municipality/City Rep Initials/Date	<u>BK 8-17-17</u>	Municipality/City Rep Initials/Date	<u>AP 8/17/17</u>

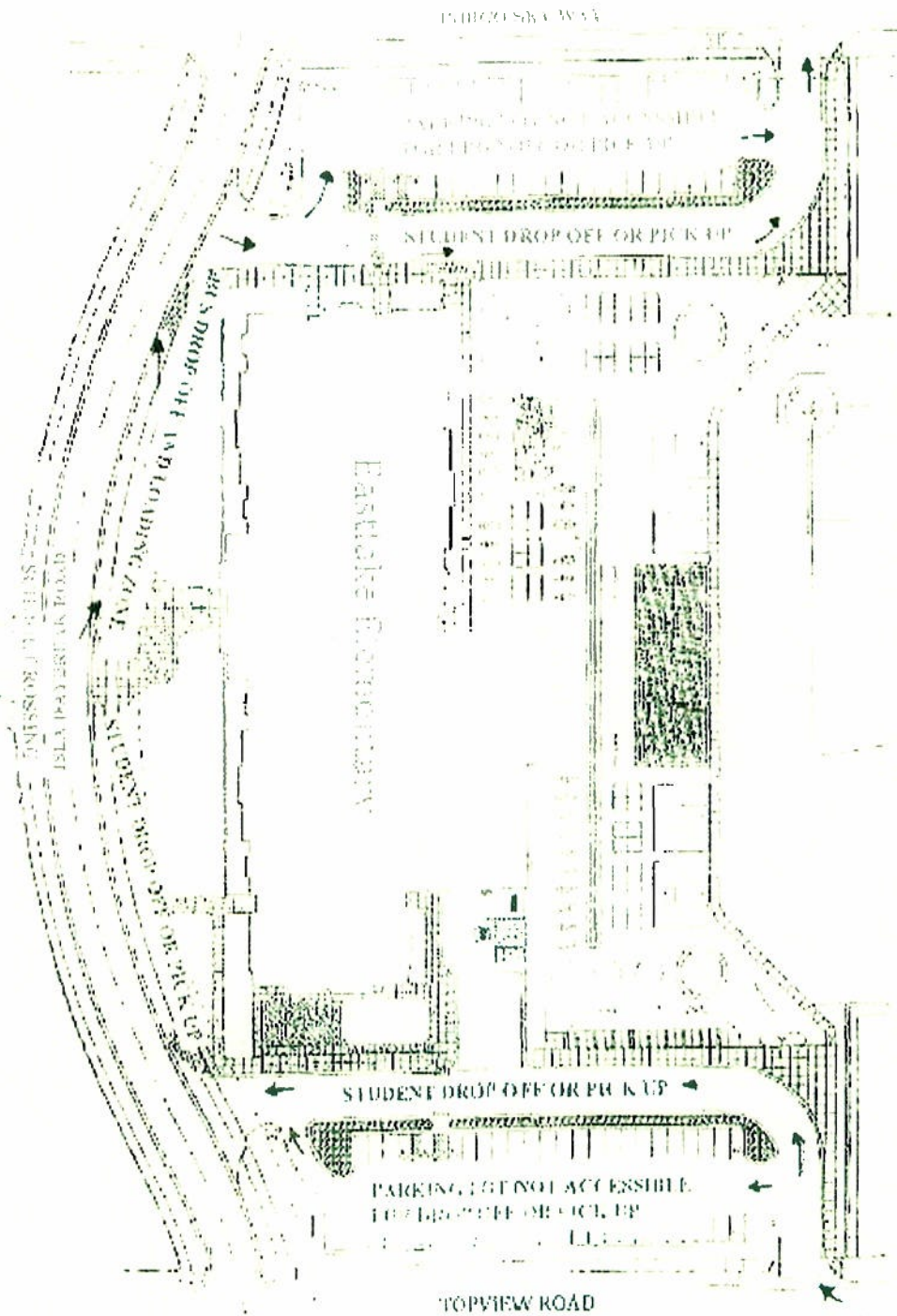
Loading/Unloading Access Zones Map

Parents who drive their children to school can enter either the west parking lot on Topview Road or the east parking lot from Isla Daybreak Dr, and pull all the way through the drop off lane. Please use the drop off lane for the purpose for which it was designed to "drop off" students at the curb. This helps to ensure a smooth flow of traffic at busy times of the day. Picking up students will mimic the drop off procedures.

Please have your children exit and enter the vehicle on the passenger side so that they are not in the way of moving traffic

If you need to park and wait, we ask that you park your car in either lot and walk with your student through the crosswalks. For the safety of your student"

School Traffic Pattern



JORDAN SCHOOL DISTRICT
Jordan School District
STUDENT NEIGHBORHOOD ACCESS PROGRAM
DISTRICT AND MUNICIPALITY CONCERNS FOR 2017-18

The columns of this form will expand as you type. Only use the TAB key to move to the next column
 Use your return key until you are ready to move to a new column.

Issues/Concerns Requiring Attention/Consideration from Jordan School District	Issues/Concerns Requiring Attention/Consideration from the School's City and/or Municipality
<p>1. Bus drop off is congested and the bus is often blocked in with the traffic on Isla Daybreak Road.</p>	<p>1. It is a concern that students living in the Jordan Heights sub-division on the west side of 4000 west must walk from within the subdivision to 4000 west and then walk around onto the existing trail way to access the safe walking route.</p> <p>2. A trail connection from the Jordan Heights subdivision to the existing trail would assist students safety to the walking route.</p> <p>3. It is a safety concern that student's safe walking route requires that they cross 4000 West and 11400 South without a crossing guard. Students are required to walk across a major street with only a traffic signal.</p>

Approved: Principal Initials/Date <u>SW 2-27-17</u>	Municipality/City Rep Initials/Date <u>SA 4/24/17</u>
Municipality/City Rep Initials/Date <u>PK 4/24/17</u>	Municipality/City Rep Initials/Date <u>SA 4/24/17</u>
Amended: Principal Initials/Date <u>SW 2-27-17</u>	Municipality/City Rep Initials/Date _____
Municipality/City Rep Initials/Date _____	Municipality/City Rep Initials/Date _____

David L. Alvord, *Mayor*
Patrick Harris, *Council Member*
Bradley G. Marlor, *Council Member*
Donald J. Shelton, *Council Member*
Tamara Zander, *Council Member*
Christopher J. Rogers, *Council Member*



PH: 801.446-HELP @SouthJordanUT

APRIL 24, 2017

Eastlake Elementary
Attn: Suzanne Williams
4544 Harvest Moon Drive
South Jordan, Utah 84095

RE: STUDENT NEIGHBORHOOD ACCESS PROGRAM PLAN

Dear Suzanne,

The City has received a copy of the Student Neighborhood Access Program Plan for Eastlake Elementary. The City has noted your concerns of safe walk routes for students living in the Jordan Heights Subdivision. For your information and consideration, the City has installed a trail connection from the Jordan Heights Subdivision to the existing trail system.

If you have any questions let me know at (801) 254-3742.

Sincerely,

A handwritten signature in blue ink, appearing to read "Shane Greenwood", written in a cursive style.

Shane Greenwood, P.E.
Assistant City Engineer

**Jordan School District
School Traffic Safety Committee
2017-18**

The attached walking route plan has been reviewed, recommended and approved by the following members of the school Traffic Safety Committee.

School Name: Eastlake Elementary

RECOMMENDED BY:

1. School Community Council Representatives

_____	_____	_____
(Print Name)	(Signature)	(Date recommended)
_____	_____	_____
(Print Name)	(Signature)	(Date recommended)

2. Local School PTA Representative:

_____	_____	_____
(Print)	(Signature)	(Date recommended)

APPROVED BY:

3. **Principal:** Suzanne Williams [Signature] 2-27-17
 (Print Name) (Signature) (Date approved)

Date amended _____ Initials _____

4. **Municipality/City Representative:**
Brad Klavano [Signature] 4/24/17
 (Print Name) (Signature) (Date approved)
City Engineer
 (Representative's Title) Date amended _____ Initials _____

Municipality/City Representative:
Shane Greenwood [Signature] 4/24/17
 (Print Name) (Signature) (Date approved)
Assistant City Engineer
 (Representative's Title) Date amended _____ Initials _____

Municipality/City Representative:
MAT PENNINGTON [Signature] 4/24/17
 (Print Name) (Signature) (Date approved)
POLICE LIEUTENANT
 (Representative's Title) Date amended _____ Initials _____

Obtain all signatures and return this form with your Student Neighborhood Access Plan

**Jordan School District
School Traffic Safety
Committee for the 2017-18
school year**

School Name: Eastlake Elementary _____

Principal: Suzanne Williams _____

The SNAP Plan has been reviewed for completeness and has all of the required signatures of the School Traffic Safety Committee.

DISTRICT COMMITTEE MEMBER:

R. BOSTARD _____ 5/10/17 _____
(Signature) (Date)

Date amended _____ Initials _____

AREA ADMINISTRATOR:
C. Broad Jensen _____ 5/8/17 _____
(Signature) (Date)

Date amended _____ Initials _____

The SNAP plan was incomplete or missing required signatures of the School Traffic Safety Committee.

Please review and re-submit your SNAP plan with the following corrections: