

**JORDAN SCHOOL DISTRICT**  
Dr. Anthony Godfrey, Superintendent of Schools  
West Jordan, UT

# Intradistrict Communication

DATE: January 8, 2020  
TO: District School Traffic Safety Committee  
FROM: Suzanne Williams  
SCHOOL: Eastlake Elementary  
SUBJECT: SAFE ROUTES UTAH PLAN FORM (formerly known as SNAP plan)

Attached is the official form to complete and submit your school Safe Routes Utah Plan for 2020-21.

The plan includes:

- Safe Routes Plan Maps with appropriate route markings for safe access. Please use the UDOT software to make and edit walking routes. Further instructions are provided
- Text descriptions of all access routes. Please highlight changes in yellow
- Loading / Unloading Access Zones for buses and private vehicles
- Possible concerns and suggested solutions for Safe School Access to Jordan School District and the city where your school is located
- Principal's initials and dates are required on specified pages
- A signature page indicating approval of the proposed plan by the principal and local Municipal and Law Enforcement agencies. Signature from the School Community Council are recommended, but not required

Plans for schools in Bluffdale, Herriman, Riverton, South Jordan and West Jordan cities are all due **no later than Friday, January 17, 2020.**

- Please send original plans through district mail to Jeff Beesley at the Auxiliary Services Building. Originals will be returned to your school after all approvals have been obtained.
- Please email copies of completed plans to [jeffrey.beesley@jordandistrict.org](mailto:jeffrey.beesley@jordandistrict.org)

This year Herriman, Riverton, South Jordan and West Jordan schools original plans will be reviewed at a signing meeting with each respective city. The District will schedule appointments with school administrators beginning at 1:00pm the day of the meeting.

- **Riverton City** will be signed **Wednesday, February 19, 2020** at Riverton City Hall
- **West Jordan City** will be signed **Thursday, February 20, 2020** at the Auxiliary Services Building
- **South Jordan City** will be signed **Wednesday, February 26, 2020** at South Jordan City Hall
- **Herriman City** will be signed **Thursday, February 27, 2020** at Herriman City Hall

With only 2 schools, there will not be a signing meeting for Bluffdale City. Bluffdale school plans will be reviewed individually.

## INSTRUCTIONS FOR SAFE ROUTES UTAH PLAN

SCHOOL: Eastlake Elementary

Check when completed:

- x Identify a **Safe Routes Plan team**. Team should include your School Safety Committee. Be sure to record minutes of all meetings and keep on file at your school. Resources are available at [www.saferoutes.utah.gov](http://www.saferoutes.utah.gov)
- x Create **map showing suggested walking routes** on the street system within school boundaries, using the online software at [www.saferoutesutahmap.com](http://www.saferoutesutahmap.com) to create updated maps. If you cannot remember the login information, please contact **Jeff Beesley 801-567-8876** or **Judy Bird 801-567-8625** for assistance. You may also use maps created by your local municipality. Maps should include the following information:
  - Lines indicating safe walking routes to travel
  - School crosswalks
  - Stop lights and marked pedestrian crosswalks
  - Crossing guards

Using the Safe Route Utah mapping software will help provide map consistency and easy access for parents to review plans. Safe Routes Utah Plans will also be available on the Jordan District Google Drive.
- x Create a written **text description**. Divide your school map into zones. Provide a written description of the best routes for students to walk or bicycle to school. This description will be available to parents, along with your maps. Additional information that can be noted:
  - Areas with no sidewalks
  - Traffic volume
  - Other hazards (i.e. canals, steep hills, construction, etc.)
- x **Site map showing loading / unloading zones** for school buses and private vehicles
- x List **District and Municipality Concerns** and school recommendations for improved safety. These will be reviewed with the Municipality and Community representatives. Work orders will be generated by the District for concerns that are suggested for District improvement projects.
- x Required signatures. Your Safe Routes Plan should be reviewed and approved by:
  - (Required) Principal and dates pages where indicated and provides signature on page where indicated. Amendments will also need to be re-initialed and dated by principal and submitted to District.
  - (Recommended) Local School Safety Committee representative
  - (Recommended) PTA representative
- x **PLEASE SEND ORIGINAL SAFE ROUTES PLAN WITH SIGNATURES THROUGH DISTRICT MAIL to Ron Boshard** at the Auxiliary Services Building. Plans will be returned to each school when all required approvals have been obtained.

The District will collect the remaining signatures from:

- Municipality / County representative
- State / Local Law Enforcement representative
- State / Local Traffic Safety Engineer representative
- Jordan School District Administrator of Schools

### REMEMBER:

ALL ROUTE PLAN ALTERATIONS AND AMENDMENTS TO DESCRIPTIONS MADE AFTER PLAN HAS BEEN FINAL APPROVED MUST BE SUBMITTED TO RON BOSHAARD FOR REVIEW AND RE-APPROVAL SIGNATURES FROM REQUIRED REPRESENTATIVES.













## Walking Route Map

*To insert map, drag and drop in gray field below:*

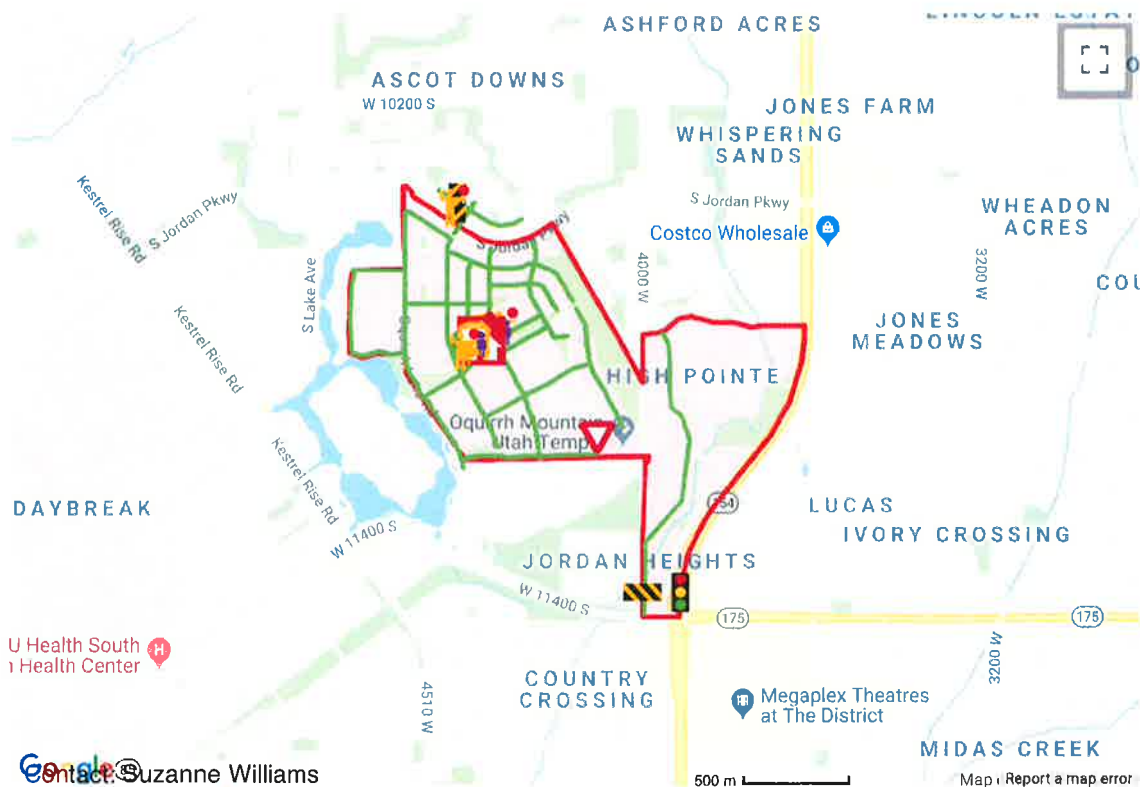
1/9/2020

Eastlake Elementary Map =



- |  |  |   |
|--|--|---|
|  School               |  School Bus Loading |  Student Drop-Off/Pickup |
|  Hazard/Footnote      |  Crossing Guard     |  Traffic Signal          |
|  Yield Sign           |  Stop Sign          |  Crosswalk Vertical      |
|  Crosswalk Horizontal |  Boundary           |  Safe Route              |

**Eastlake Elementary Map** | 4389 West Isla Daybreak Rd., South Jordan 84095



Contact: Suzanne Williams  
[suzanne.williams@jordandistrcit.org](mailto:suzanne.williams@jordandistrcit.org)  
 801-446-0778

Adult crossing guards will be on duty at 3 locations around Eastlake: 1) Isla Daybreak Road directly in front of the main school entrance, 2) directly west on Topview Road and Enid Drive, and 3) at the intersection of Indigo Sky Way and Isla Daybreak Road. Sixth grade safety patrol will assist students using crosswalks in the school parking lot before and after school only.

Approved: Principal Initials / Date SWH-9-20 Municipality/City Rep Initials / Date MS 3/9/20

Municipality/City Rep Initials / Date BK/3-9-20 Municipality/City Rep Initials / Date \_\_\_\_\_

Amended: Principal Initials / Date \_\_\_\_\_ Municipality/City Rep Initials / Date \_\_\_\_\_

Municipality/City Rep Initials / Date \_\_\_\_\_ Municipality/City Rep Initials / Date \_\_\_\_\_

### Text Description of Safe Routes

In this section, please divide your walking map into sections or zones and then provide a written description of the path students should take to walk to school. This description should accompany the visual map. Please highlight changes from previous SNAP plan.

Adult crossing guards will be on duty at 3 locations around Eastlake: 1) Isla Daybreak Road directly in front of the main school entrance, 2) directly west on Topview Road and Isla Daybreak Road, and 3) at the intersection of Indigo Sky Way and Isla Daybreak Road. Sixth grade safety patrol will assist students using crosswalks in the school parking lot before and after school only.

Students are to cross onto the school property using crosswalks and with the assistance of a crossing guard in front of the school where possible. All students should be respectful of crossing guards and safety patrol members. Please caution students to use sidewalks, walking paths and crosswalks.

**ZONE 1 NORTH/WEST:** Students walking from Brookside Homes north of 10400 South will walk along South Jordan Parkway to Topview Road where the crossing guard will walk them across South Jordan Parkway. At Topview Road, they will head south and walk along Topview Road, turning east at Mille Lac Drive. Students will walk along Mille Lacs Drive until they reach Ozarks Drive, where they will turn south and walk to the crossing guard in front of Eastlake Elementary School.

Students living north of South Jordan Parkway and east of Oquirrh Lake Road will walk up Clarks Hill Drive or South Jordan Parkway to Topview Road to cross South Jordan Parkway with the crossing guard. They will continue to Mille Lacs Drive where they turn east to Ozarks Drive. At Ozarks Drive, students will turn south and walk to the crossing guard in front of Eastlake Elementary School.

**ZONE 2 SOUTH/EAST:** Students walking from Jordan Heights subdivision west of 4000 West and just north of Daybreak Parkway should walk along Hampton Way, Eureka Drive or Tippecanoe Way to 4000 West. Students should use the crosswalk and follow the traffic light signals to cross 4000 West at Daybreak Parkway (11400 South). Students living in Jordan Heights west of 4000 West will walk to the corner of 4000 West and 11400 South to the walking trail. All students should continue to walk upward, following the walking trail west toward Topview Road. Students will walk along Topview Road until they reach Eastlake Elementary property.

**BUSED STUDENTS:** Some students living on Tippecanoe Way Ivey Ranch Road, and Coastal Dune Drive just west of Bangerter Blvd. are bused to Eastlake Elementary. On the farthest west boundary of Eastlake, some students living on Split Rock Drive and Bear Trap Drive are bused.

Approved: Principal Initials / Date SMW/1-9-20 Municipality/City Rep Initials / Date MNS 3/9/20

Municipality/City Rep Initials / Date BF/3-9-20 Municipality/City Rep Initials / Date \_\_\_\_\_

Amended: Principal Initials / Date JIV 3/9/20 Municipality/City Rep Initials / Date \_\_\_\_\_

Municipality/City Rep Initials / Date \_\_\_\_\_ Municipality/City Rep Initials / Date \_\_\_\_\_



## Loading / Unloading Access Zones Map

To insert map, drag and drop in gray field below:

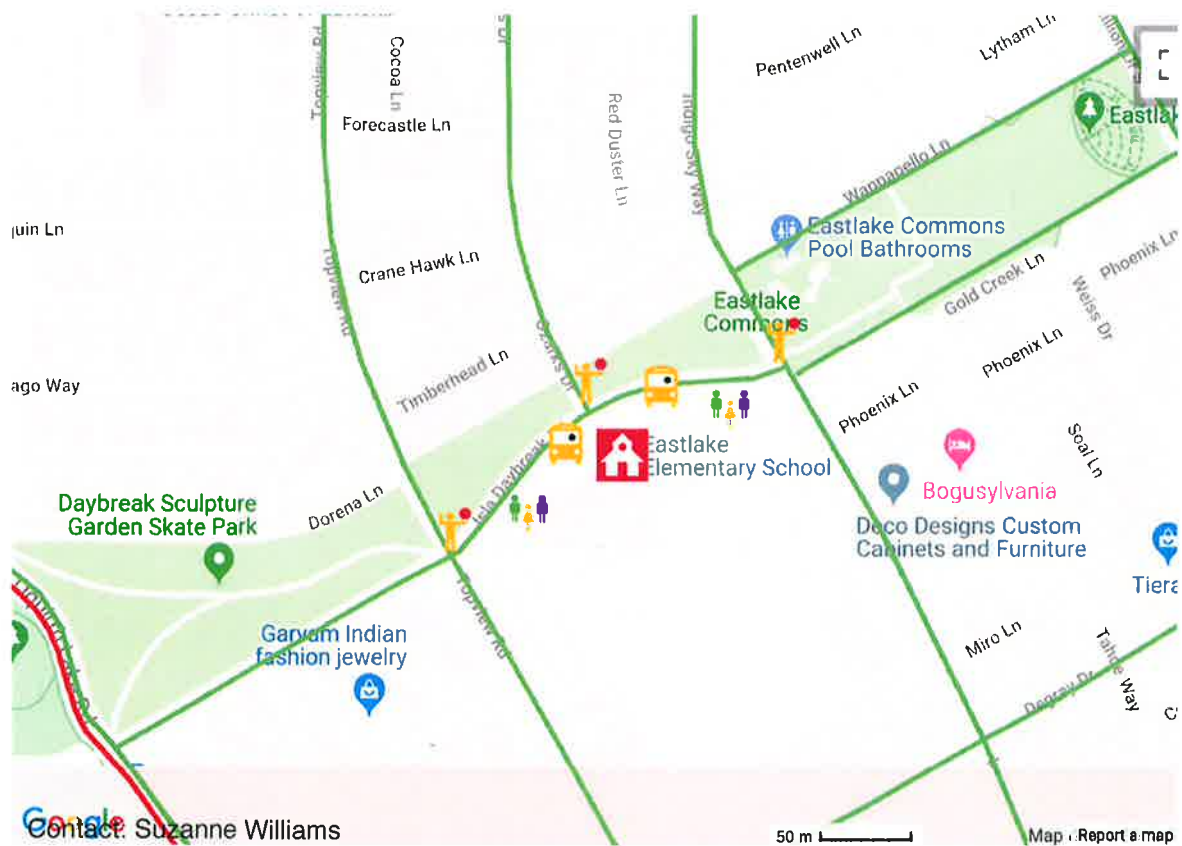
1/9/2020

Eastlake Elementary Map



	School		School Bus Loading		Student Drop-Off/Pickup
	Hazard/Footnote		Crossing Guard		Traffic Signal
	Yield Sign		Stop Sign		Crosswalk Vertical
	Crosswalk Horizontal		Boundary		Safe Route

**Eastlake Elementary Map** | 4389 West Isla Daybreak Rd., South Jordan 84095



Contact: Suzanne Williams

[suzanne.williams@jordanidistrict.org](mailto:suzanne.williams@jordanidistrict.org)

801-446-0778

Adult crossing guards will be on duty at 3 locations around Eastlake: 1) Isla Daybreak Road directly front of the main school entrance, 2) directly west on Topview Road and Enid Drive, and 3) at the intersection of Indigo Sky Way and Isla Daybreak Road. Sixth grade safety patrol will assist students using crosswalks in the school parking lot before and after school only.

**JORDAN SCHOOL DISTRICT  
SAFE ROUTES UTAH PLAN  
DISTRICT AND MUNICIPALITY CONCERNS FOR 2020-21**

**Issues / Concerns Requiring  
Attention / Consideration from  
Jordan School District**

There are some concerns regarding the road that the buses use to access the school. They currently drive on Topview Road, which has cars parked on both sides of the road. This is difficult for the buses to navigate the turn onto Isla Daybreak Road and resulted in a bus hitting a car. The community suggests having the buses enter the subdivision from South Jordan Parkway using Quirrh Lake Road then turn onto Isla Daybreak Road. There appears to be more "indented" parking along Quirrh Lake Road that does not exist on Topview Road.

**Issues / Concerns Requiring  
Attention / Consideration from the  
School's City and/ or Municipality**

There are some concerns regarding the road that the buses use to access the school. They currently drive on Topview Road, which has cars parked on both sides of the road. This is difficult for the buses to navigate the turn onto Isla Daybreak Road and resulted in a bus hitting a car. If the district is unable to change the direction the buses enter the subdivision, the community would like the city to enforce "No parking" during school hours on Topview Road.

Left voice mail on  
1/10/2020 @ 12:35 pm  
Told him to contact  
Paul Bergeron in  
Transportation

Judy Bird

Approved: Principal Initials / Date SW/1-9-20

Municipality/City Rep Initials / Date BK/3-9-20

Municipality/City Rep Initials / Date CA 3/9/20

Municipality/City Rep Initials / Date \_\_\_\_\_

Amended: Principal Initials / Date \_\_\_\_\_ Municipality/City Rep Initials / Date \_\_\_\_\_

Municipality/City Rep Initials / Date \_\_\_\_\_ Municipality/City Rep Initials / Date \_\_\_\_\_

**Jordan School District  
School Traffic Safety Committee**

**SCHOOL NAME:** EASTLEEE ELEMENTARY

The attached walking route plan has been reviewed, recommended and approved by the following members of the School Traffic Safety Committee:

**RECOMMENDED BY:**

School Community Council Representatives

PIPER WISE  
Print Name

[Signature]  
Signature

1-9-2020  
Date

KIRA COOK  
Print Name

[Signature]  
Signature

1-9-2020  
Date

Local School PTA Representative

Natalee Champlin  
Print Name

[Signature]  
Signature

1/9/2020  
Date

**APPROVED BY:**

Principal

Suzanne Williams  
Print Name

[Signature]  
Signature

1-9-2020  
Date

\_\_\_\_\_  
Date Amended Initial

Municipality / City Representative

Brad Klavner  
Print Name

Brad Klavner  
Signature

3/9/2020  
Date

City Engineer  
Title

\_\_\_\_\_  
Date Amended Initial

Municipality / City Representative

Jeremy Nielson  
Print Name

[Signature]  
Signature

3/9/20  
Date

Dep. City Engr.  
Title

\_\_\_\_\_  
Date Amended Initial

Municipality / City Representative

Matt Brown  
Print Name

[Signature]  
Signature

3/9/20  
Date

Lieutenant  
Title

\_\_\_\_\_  
Date Amended Initial

**Jordan School District School  
Traffic Safety Committee**

SCHOOL NAME: Eastlake Elementary

PRINCIPAL: Suzanne Williams

- ☒ The Safe Routes Plan has been reviewed for completeness and has all of the required signatures of the School Traffic Safety Committee.

DISTRICT COMMITTEE MEMBER

  
Signature

5/14/2020  
Date

\_\_\_\_\_  
Date Amended

\_\_\_\_\_  
Initial

AREA ADMINISTRATOR OF SCHOOLS

  
Signature

5-6-2020  
Date

\_\_\_\_\_  
Date Amended

\_\_\_\_\_  
Initial

- ☐ The Safe Routes Plan was incomplete. Please review and re-submit your Safe Routes Plan with the following corrections:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





Judy Bird &lt;judy.bird@jordandistrict.org&gt;

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## Eastlake Elementary Safe Routes Utah Plan

1 message

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**Judy Bird** <judy.bird@jordandistrict.org>

Thu, Jan 16, 2020 at 9:25 AM

To: Suzanne Williams <suzanne.williams@jordandistrict.org>

We have received your email copy of the Safe Routes for Eastlake Elementary.

The concern over the buses accessing the school needs to be addressed with Transportation, Paul Bergera.

thanks,

Judy Bird

Administrative Assistant

Risk Management

Facility Services

Jordan School District

Desk 801-567-8625

Cell 801-664-5572

Fax 801-567-8720